

CACC MEETING MINUTES

COURT AUTOMATION COORDINATING COMMITTEE A Subcommittee of the Commission on Technology

Thursday, October 20, 2016
10:00 AM - 11:15 AM

ARIZONA SUPREME COURT
1501 W. Washington
Phoenix, AZ 85007

AUDIO PHONE NUMBER: 1-602-452-3288
AUDIO ACCESS CODE: 102016#

MEMBERS PRESENT

Kip Anderson*
Julie Dybas
Christopher Hale
Donald Jacobson (*Jessica Cortez**, proxy)
Phillip Knox
Jeff Mangis
Ron Overholt*
Michael Pollard, *Chair*
Janie Randall*
Paul Thomas

GUESTS

Alexis Allen, *Tempe Municipal Court*
Leonard Montanaro, *Mesa Muni Court*
Greg Stoner, *Mesa Municipal Court*
Connie Williams, *Mesa Municipal Court*

MEMBERS ABSENT

Rona Newton

AOC STAFF

Stewart Bruner, *ITD*
Summer Dalton, *CSD*
Kat Nguyen, *ITD*
Jim Price, *ITD*

* indicates appeared by telephone

CACC MEETING MINUTES

WELCOME AND OPENING REMARKS

Judge Michael Pollard, chair, called the Court Automation Coordinating Committee (CACC) meeting to order just after 10:00 a.m. He confirmed that a quorum existed then requested consideration of the minutes from the September 22 meeting.

MOTION: A motion was made and seconded to approve the minutes of the September 22, 2016 CACC meeting as written. The motion passed unanimously.

The chair introduced Kat Nguyen who recently replaced Jason Shumberger as Stewart's assistant for committees.

MASSIVE PROJECT REVIEW UPDATE

Judge Pollard recapped his understanding of the discussion in the September CACC meeting and posited that a specific category of projects could be reviewed in November with further categories to follow in subsequent meetings. He called members attention to a draft e-mail by Staff Member Stewart Bruner that provides instructions to project managers about the review. Jim Price and Jeff Mangis suggested other considerations for reviews and discussion focused on dependencies and competition for resources among projects. The decision was made to start with the category "Increase Revenue Flow" in November, hearing from the AOC about FARE implementations before requesting updates from those courts that have not yet implemented . Stewart will update the instructions e-mail to managers of those projects and will add dependencies and impediments to the outline for presentations compiled in the September meeting.

REVIEW OF CHANGES TO MINDMAP THIS MONTH

Stewart detailed various changes made on the MindMap since the September meeting, passing along what information he had received from those project managers who were not present for the meeting. Members were provided the usual updated priority projects listing for reference.

PROJECT UPDATE: eUNIVERSA eFILING AND OTHER ePROJECTS

Jim Price, product manager for eUniversa e-filing, updated members on the successful processing of 28 subsequent electronic filings in the Yavapai Superior Court pilot as well as further AJACS changes that need to be implemented in support of e-filing. He indicated that the product is nearly ready for implementation in other counties once their version of AJACS is updated to incorporate all the changes made for Yavapai. Subsequent county implementations will be handled by Summer Dalton.

Summer Dalton, eCourt Services Manager for AOC, briefly recounted the status of the eBench and eAccess projects. She focused attention on the extensive testing of Rule 123 logic with both the AJACS courts and Maricopa Superior Court before the product can progress into production mode, likely not until the end of first quarter 2017 at the earliest.

PROJECT UPDATE: CASE MANAGEMENT SYSTEMS

Paul Thomas, court administrator for Mesa Municipal Court, introduced Lenny Montanaro, Connie Williams, and Greg Stoner, the technical resources implementing the statewide CPOR feed and FARE interface in Mesa. Lenny described the impetus behind Mesa's creation of a

major web application that acts as a front end for CPOR, among other things. He also detailed the history of changes to the CPOR specification over time and how the lack of updates in the Tempe system greatly extended Mesa's development time needed to generate the initial test transaction for AOC. Worse, Mesa was never informed of the changes in the specification but had to discover that fact themselves, contributing to months of resolving issues with mismatched forms and reporting requirements by Mesa's developers while programming was already underway.

Greg Stoner described the size of Mesa's effort to code the FARE interface since it was not present in the Tempe CMS. Some confusion existed because the specification Mesa received was based on the full FARE approach used in Phoenix, not the basic data warehouse and public access feed. Mesa's questions took a long time for AOC to answer, leaving Mesa in the discovery process for a far longer time than planned. Despite the obstacles, the interface is now functioning and had tested successfully before the AOC added test cycles following production issues linked to lack of testing in another court.

In answer to a question, Paul stated his belief that the CPOR interface will be live by the end of November, once two more transactions complete successfully, and the FARE interface will be functional in February 2017 based on word he has received from the AOC. Stewart indicated that AOC's direction is to reduce the time to provide testing feedback to courts by automating the test process.

In place of Adele May, the LJ CMS project manager, Stewart provided a very brief progress update on Pinal County LJ courts that are being implemented this week on the speedier "3-2 strategy." Adele is providing on-site support today. The goal remains to implement all Pinal County LJ courts by the end of this calendar year then tackle Marana and Maricopa County ACAP courts followed by Yavapai County LJ courts next calendar year.

POST-IMPLEMENTATION REPORTS

No implementations have taken place since the September CACC meeting.

ITEMS OF OLD OR NEW BUSINESS

Staff distributed a draft calendar for CACC meetings in 2017. The chair called attention to the potential date conflict with the judicial conference in June. The general consensus was that the CACC meeting would be cancelled as happened in most past years.

The next meeting will take place on **November 17, 2016 at 10:00 AM** at the State Courts Building in Phoenix.

The meeting adjourned at 11:20 a.m.